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Health and Human Services Agency  
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## ALL PLAN LETTER

**DATE:** December 16, 2020

**TO:** All Full-Service Health Care Service Plans<sup>1</sup>

**FROM:** Sarah Ream  
Acting General Counsel

**SUBJECT:** APL 20-043 – HEALTH PLAN REPORTING REGARDING PPE AND RELATED SUPPORTS TO PROVIDERS

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Given the ongoing state of emergency due to the COVID-19 pandemic, the Department of Managed Health Care (DMHC) is concerned health plan networks may be adversely and significantly affected if providers are unable to provide services due to: a lack of Personal Protective Equipment (PPE); the expense of acquiring PPE; or, the expense of acquiring other COVID-19-related supplies. Such supplies include, but are not limited to, PPE, PCR test kits, rapid antigen tests. In this APL, PPE and other COVID-19-related supplies are referred to collectively as “COVID-19 Supplies.”

Accordingly, pursuant to the authority granted by the Executive Order issued by Governor Gavin Newsom on September 23, 2020, health plans (including Medi-Cal managed care plans) must report to the DMHC information regarding the support they (or their delegated entities on behalf of the plan) have provided to their contracted providers to ensure the providers have sufficient COVID-19 Supplies to safely deliver services to the plan’s enrollees.

### **I. Health Plan Support Regarding COVID-19 Supplies**

Health plans shall report the following information to the DMHC on a monthly basis using the attached Exhibit E-1 Health Plan Support Regarding COVID-19 Supplies:

1. Did the health plan provide PPE or other COVID-19-related supplies to any of its contracted or subcontracted providers during the applicable reporting period?
  - a. If yes, please provide the names of the contracted/subcontracted providers to whom the plan provided COVID-19 Supplies. [If the plan provided COVID-19 Supplies to a medical group, clinic, etc., the plan does

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<sup>1</sup> This APL does not apply to health plans with only Medicare Advantage lines of business licensed by the DMHC.

not need to list the names of the individual providers working at the facility; the name of the group, clinic, etc., is sufficient.]

- b. The type and approximate amount of COVID-19 Supplies provided. E.g., 300 n95 masks.
  - c. The date(s) the plan provided COVID-19 Supplies to each of the providers.
2. Did the health plan provide any of its contracted/subcontracted providers with money or other consideration (including increased reimbursement payments generally or for particular services) to allow the provider to more easily purchase COVID-19 Supplies during the reporting period?
- a. If yes, please provide the names of the contracted/subcontracted providers to whom the plan provided money or other consideration for the purchase of COVID-19 Supplies. [The plan does not need to list the names of the individual providers working in a group, clinical or facility; the name of the group, clinic, etc., is sufficient.]
  - b. The amount of money or consideration the plan gave to each provider.
  - c. The date(s) the plan gave money or other consideration to provider.

**II. Submitting The Monthly Reports**

**A. Initial report**

By January 4, 2021, plans shall submit to the DMHC a report regarding COVID-19 Supplies and/or support the plan gave to providers between February 1, 2020, and November 30, 2020.

**B. Subsequent reports**

Plans shall submit the reports for subsequent months as follows:

<b>Report filed by...</b>	<b>COVID-19 Supplies and/or Support Provided during...</b>
February 1, 2021	December 2020
March 1, 2021	January 2021
April 1, 2021	February 2021
May 1, 2021	March 2021

June 1, 2021	April 2021
July 1, 2021	May 2021
August 1, 2021	June 2021

### **C. Confidentiality and Submission of the Monthly Reports**

The DMHC shall treat information regarding the identity of the providers to whom plans provided COVID-19 Supplies and support as confidential. Accordingly, plans shall submit two versions of their monthly reports:

1. A confidential version identifying the providers to whom the plan provided COVID-19 Supplies and support during the reporting period; and
2. A non-confidential version with the providers' identities either not included or redacted.

Plans shall submit the monthly reports through the DMHC's eFiling portal. Submit the reports as "Exhibit E-1s," with the filing type as "Report/Other." Plans should title the filings as "COVID-19 Supplies Report for [Month Year ]" (e.g., "COVID-19 Supplies Report for December 2020").

If you have questions regarding this APL, please contact your health plan's assigned reviewer in the DMHC's Office of Plan Licensing.